Our office is a resource available to you to discuss situations, questions, and concerns.

HIPAA Privacy Program
5841 S. Maryland Ave.,
MC 1000
Chicago, IL 60637
Telephone: (773) 834-9716; Fax: (773) 702-6278
Email: HIPPO@bsd.uchicago.edu
Website: http://hipaa.bsd.uchicago.edu/

Erik Decker
Chief Security and Privacy Officer
Telephone: (773) 834-5471
Email Address: erik.decker@uchospitals.edu

Karen Habercoss
Deputy Privacy Officer
Telephone: (773) 834-2563
Email Address: khabercoss@bsd.uchicago.edu

Our office is a resource available to you to discuss particular situations, questions or concerns.

Ordering Instructions for the following:
• Notice of Privacy Practices Tri-Fold Document

Send an email to Purchasing.Xerox@uchospitals.edu

Provide the following information:
1. Indicate you are ordering the Privacy Practices Tri-fold document 107.99
2. Quantity needed:
3. Cost Center:
4. Delivery Location:
5. Contact Name:
6. Phone Number:
7. Date Due (Please allow 3 business days if possible):

PHI Disposal: If you need assistance with disposal of materials containing PHI

Call Environmental Services (773) 795-5537, Option 1, for
➢ Shred Containers
➢ Pick-up for bulk waste containing PHI
➢ Diskettes and CD-ROMS (bulk quantity)
➢ Unattended bags of paper for shredding

Call Chicago Biomedicine Information Services (CBIS) (773) 702-3456 for the disposal of
➢ UCMC Computers
➢ BSD Computers
➢ Tablets and Other Portable Electronic Devices

Please Note: Do not place computers or other portable electronic devices in the Medical Center’s basement for disposal and do not go through the NST Computer Recycling Program to dispose or donate UCMC/BSD computers.

UCMC Security (773) 702-6262
DCAM Security (773) 834-7000

HIPAA Guidance Documents
Reference materials and guidance documents are available for your use. They further assist UCMC in its HIPAA compliance efforts and help promote consistent ways that departments and locations can protect patient privacy without having to “reinvent the wheel.”

Guidance Documents: http://hipaa.bsd.uchicago.edu/guidances.html

Toll-free Resource Line: 1-877-440-5480, select Option 2

We have established a hotline to maintain open lines of communication and give you a way to report potential violations or instances where you think we may not be in compliance with laws, policies and regulations. All calls are confidential and you are not required to leave your name.

The Resource Line is available 24 hours a day.

UCMC Information Security Website
Email UCMC Information Security Office: IT.Security@uchospitals.edu

BSD Information Security Website
Email BSD Information Security Office: security@bsd.uchicago.edu